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BRILLANTMONT International School

DAY-TO-DAY LIFE IN THE BOARDING SCHOOL

IN GENERAL

Rules which are applicable from Monday to Friday :

Presence at mealtimes is obligatory for all students. Students must be suitably dressed and display good behaviour throughout the meals.

The meal times during the week are as follows :

- breakfast is at 7.30am
- lunch is at 12.25pm
- dinner is at 6.30pm

Class times are fixed by the timetable. When the students are not in class nor participating in an extra-curricular activity, study time in a study hall is obligatory between 5:00pm – 6:30pm and 7:30pm–8:30pm. Those students, whose names appear on the Honor Roll may study in their bedroom up until the next progress report.

Rules which are applicable on Saturday and Sunday :

Invitations and weekend permissions:

Written invitations and written parental authorisations for weekend permissions must be sent to school by fax or post to arrive at school no later than midday (12h00) on Thursday. The letters must be signed and the signature will be checked. The invitation must state very clearly that the person who is issuing the invitation takes full responsibility for the student they are inviting. The parental authorisation must state very clearly that the parents accept that the school is not responsible for their child for the duration of the invitation period. Invitations are not accepted by e-mail.

When an **immediate** family member issues an invitation for a student, he /she can also invite a maximum of two other students. For all other invitations, only the student who has been invited will be allowed to leave the campus.

The Direction reserves the right to refuse to give permission to a student.

If a student is enrolled in an excursion or is participating in a sports tournament, permission will not be granted.

Weekend permissions normally commence at midday (12h00) on Saturday. In exceptional circumstances, the student may be given permission to leave after class on Friday. Weekend leave, for five day boarders commences after class on Friday. All students must return to school by 18h30 on Sunday evening.

The meals during the weekend are :

Saturday :

- Breakfast : obligatory for all students
- Lunch : obligatory for all students under 16
- Dinner : obligatory for all students under 15

Sunday :

- Breakfast : optional
- Lunch : obligatory for all students under 15
- Dinner : obligatory for all students

Supervised study will take place, for all students, on Saturday morning from 10:00 am - 12:00 pm. Those students whose names appear on the Honor Roll for both Academic Results and Effort, may study in their bedroom up until the next progress report.

Going out

Evening :

Mondays to Thursdays:

- students are not allowed off campus from 6:30pm until the following morning

On Friday:

- students aged 16 years or over are allowed off campus (unsupervised) from 7.30pm (after dinner) until 9pm
- students under 16 years must remain on campus

From 9pm all students must be in their house (by 10pm in their bedroom), and must not make noise or create a disturbance.

On Saturday:

- students under 15 are not allowed off campus unless accompanied by a member of staff
- students aged 15 are allowed off campus in groups of three (unsupervised) until 9pm
- **students aged 16 are allowed off campus (unsupervised) until 10pm**
- students aged 17 or over are free to leave the campus (unsupervised) until midnight

On Sunday:

- students are not allowed off campus from 6:30pm until the following morning**

Daytime:

Mondays to Fridays, from 3.40pm – 5pm, if they do not have an activity:

- students aged 15 or over are allowed off campus (unsupervised)
- students aged 14 must go to the school office and ask permission before leaving the campus (in groups of 3)
- students under 14 are only allowed off campus if they are accompanied by a staff member

On Saturdays from 1pm – 6:30pm

- students aged 15 or over are allowed off campus (unsupervised)
- students aged 14 must ask permission from a member of staff on duty before leaving the campus (in groups of three)
- students under 14 are only allowed off campus if they are accompanied by a staff member

On Sundays

- students aged 15 or over are allowed off campus (unsupervised) from 9am – 6:30pm
- students aged 14 must ask permission from a member of staff on duty before leaving the campus (in groups of 3)
- students under 14 are only allowed off campus if they are accompanied by a staff member.

Going out at night without permission

The student's parents will be informed immediately if he/she goes out at night without permission.
The Direction reserves the right to exclude a student who goes out at night without permission.

Excursions

All students can choose to join the various excursions which take place each term. We actively encourage all students to join the cultural trips and outdoors activities which take place each term, which is why students must join a certain number of excursions each term. This number of compulsory excursions is determined on a termly basis and is based on the following criteria:

- students who will graduate in June
- students aged 16 or over
- students aged under 16

Tidiness in the rooms

On the student's arrival and departure an "état des lieux" will take place. This is to note down the condition of the objects in the room and will be carried out by the teacher/organiser. Any damage caused to the room during the student's stay will be included in the final bill.
The student is responsible for making the bed every morning, before going to class. The room must be kept neat and tidy in order for the maids to be able to clean it. Hairdryers, irons, televisions and kettles are strictly forbidden in the bedrooms for safety reasons. Each student has a cupboard which can be locked where they have to put their personal belongings. School does not accept responsibility, for theft, loss or damage of personal belongings. Photos and posters can only be hung on the wall with pins provided by the school. Nothing is to be hung or stuck on the doors or door frames.

Absences

A student who is feeling unwell must go to breakfast and report to the teacher/organizer on duty **before** 08h00. If the teacher/organizer deems it necessary the student may be sent back to his/her room and the office will be informed. The school nurse will visit the sick student between 08h30-09h30 and decide whether the student should be excused from class. Any student who is feeling unwell but is sent to class at breakfast, by the duty teacher/organizer, should visit the school nurse at 09h40 (during the first break).

Test dates and examination dates are fixed. They cannot be changed. It is the responsibility of the student to find out what work he/she has missed during his/her absence. The teacher will give the student a date by which to hand in the "missed work". This deadline must be respected.

Homework not handed in on time will be penalised. A student who frequently misses a course risks not being awarded a credit for this course and/or not being entered for official examinations. If a student is repeatedly absent, or not excused, the Direction reserves the right to refuse weekend permission and/ or to not allow the student to go into town. If the Direction feels that the number of unjustified absences is too high, the student may be excluded.

Medicines

No students are allowed to keep medicines in their room without the permission of the school nurse.

Mobile Phones

The use of mobile phones is permitted but they should be switched off when in

- class
- study hall
- sports class
- library
- in the boarding houses from 23h00 onwards

Mobile phones will be confiscated if they are used during these times. At night-time, all mobile phones should be switched into "silent mode".

Credit Card

The school strongly disapproves of the use of credit cards

Smoking

Between 08h00 and 19h00 from Monday to Friday, smoking is **strictly forbidden** anywhere on the campus and in the streets around the campus. Outside of these times, the Direction strongly discourages smoking on campus but will tolerate it in the smoking area designated for that purpose and only for students aged sixteen and above. The Direction reserves the right to exclude a student who systematically breaks this rule.

Alcohol

The consumption of alcohol is **strictly forbidden** on the whole campus. Off campus, the Swiss legislation on alcohol is applicable:

- alcohol is strictly forbidden for students under sixteen.
 - under Swiss law, students aged sixteen and above are allowed to drink alcohol.
- Brilliantmont abides by this ruling with the understanding that the student behaves in an orderly manner.
Any incident involving alcohol will be severely punished and could result in an immediate expulsion

Drugs

The use of drugs is **strictly forbidden**. Regular urine tests take place and all students must undertake them.
Infraction of this rule could result in an immediate expulsion

Violence

Any incident of violence will be severely punished and could result in an immediate expulsion.

Boarding Handbook

For more detailed information please refer to the boarding handbook which is distributed to all students at the beginning of the school year.